

Huntsville Bible College



Founded 1986

Committed to Training Disciples for Christ

Catalog 2011-2015

Huntsville Bible College

904 Oakwood Avenue (Syler Tabernacle)

Huntsville, AL 35811

Email: admin@hbc1.edu

Phone: (256) 539-0834

Fax: (256) 539-0854

Licensed pursuant to the Alabama Private License Law,
Code of Alabama, Title 16-46-1 through 10, operates under the authority of the
Huntsville Bible College Board of Directors in conjunction with the State of
Alabama Department of Postsecondary Education

Huntsville Bible College holds initial accredited status at the undergraduate level
with the Commission on Accreditation of the Association for Biblical Higher
Education, 5850 T. G. Lee Blvd., Suite 130, Orlando, Florida 32822
Phone number (407) 207-0808.

HUNTSVILLE BIBLE COLLEGE

CATALOG

2011-2015

904 Oakwood Avenue (Syler Tabernacle)
Huntsville, AL 35811
Email: admin@hbc1.edu
Phone: (256) 539-0834
Fax: (256) 539-0854
Website: www.hbc1.edu

This catalog contains policies and procedures pertaining to admissions, course offerings and requirements for graduation, student services, and other pertinent information to help students to achieve their objectives relative to the mission, goals, and objectives of the College. It is not to be considered as a contract. The College will endeavor to maintain the information described herein, however, it reserves the rights to make unannounced changes when deemed necessary as conditions may warrant. All changes will be posted on our website (www.hbc1.edu).

TABLE OF CONTENTS

The College Profile	5
From the President	6
General Information	7
Our Philosophy of Education	7
Our Mission	7
Goals and Objectives of the College	8
Institutional Learning Outcomes	8
A Statement of Faith	9
Accreditation Status	10
Student Life	11
New Student Orientation	11
Student Government Association (SGA)	11
Social Activities	11
Spiritual Development	11
Ministry Formation Program	11
Physically Challenged Students	12
Academic Advising and Student Counseling	12
Learning Resource Center	12
Student Conduct	13
Financial Information	13
Tuition and Fees	13
Scholarships	14
Veterans Aid	14
Federal Financial Aid	14
Academic Information	15
Admissions	15
First-Time Students	15
Transfer Students	15
Special Students	16
Academic Year and Semester Hours	16
Academic Requirements	17
Educational Programs	20
The Certificate of Biblical Studies	20
The Associate of Arts Degree	21
The Bachelor of Arts Degree	24
The Bachelor of Theology Degree	28
Course Descriptions	30
College Personnel	44

COLLEGE PROFILE

Huntsville Bible College (HBC) is an institution of higher education that prepares individuals to become preachers, pastors, evangelists, missionary workers, Christian education teachers and youth workers to assist local churches in carrying out their missions. HBC provides education to enable persons to better understand the Word and the nature of God.

The College is located in the Syler Tabernacle building on Oakwood Avenue in the northeast section of Huntsville, Alabama. Oakwood Avenue runs east and west of Memorial Parkway (Highways 431-231), which is the main artery for traffic north and south of the city of Huntsville.

Huntsville Bible College (formerly Huntsville Baptist Institute) was founded in 1986 by the Mallard Creek Primitive Baptist Association for the purpose of training Christians for leadership positions as pastors, ministers, teachers, mission workers, and servants for the Lord. Its initial formation included the Indian Creek Steadfast Primitive Baptist Association and the Flint River Primitive Baptist Association. In 1996, the Round Island Missionary Baptist Association, the Tri-State Primitive Baptist Convention, and the National Primitive Baptist Convention became a part of the college foundation.

The first class began in 1987 with just a few students with a spiritual thirst for biblical knowledge and theological understanding of God and his love for humankind. The first faculty included persons of different religious denominations - Baptist, African Methodist Episcopal, United Methodist, and Presbyterian. The same diversity is true of the current faculty today. Dr. John Clay was the first president of the college, and he still holds that position.

The College offers the Certificate in Biblical Studies, the Associate of Arts and the Bachelor of Arts degrees with majors in *pastoral ministry*, *Christian education*, and *mission and evangelism*. A Bachelor of Theology degree is also offered for students who possess a bachelor's degree from an accredited institution of higher education.

The College operates under the authority of the Huntsville Bible College Board of Directors in conjunction with the State of Alabama Department of Postsecondary Education, and licensed pursuant to the Alabama Private License Law, Code of Alabama Title 16-46-1 through 10.

Huntsville Bible College holds initial accredited status at the undergraduate level with the Commission on Accreditation of the Association for Biblical Higher Education, 5850 T. G. Lee Blvd., Ste. 130, Orlando, FL 32822; Ph. (407) 207-0808.

A MESSAGE FROM THE PRESIDENT



Welcome to Huntsville Bible College. Since 1986, Huntsville Bible College has been dedicated to the preparation of leaders for ministry and to support the mission of local churches. More than ever before, we need leaders who are aware of critical issues that face our world and are ready to confront those issues with Biblical principles and the power of the Holy Spirit.

We have embarked upon a new era in the life of the College with plans for additional programs, advanced degrees, and new facilities. Preparations are being made with you in mind so your goals, aspirations, and special needs can be met. You are the reason for our existence, whether you are a high school graduate, adult leader, bi-vocational minister or just interested in personal and spiritual enrichment, we are here to serve your needs.

This catalog has been prepared to provide information regarding the College, its programs, finances, entrance requirements, student life, and course offered. We invite you to explore this material as well as our website [www.hbc1.edu] to find your interest.

We invite you to become a part of our college family.

John L. Clay, President

GENERAL INFORMATION

This section of the catalog introduces the mission, the educational philosophy, institutional goals, statement of faith, and accreditation status of Huntsville Bible College.

Our Philosophy of Education

The Gospel of Matthew in the Contemporary English Bible closes with these words from Jesus to his disciples: “Go to the people of all nations and make them disciples. Baptize them in the name of the Father, the Son, and the Holy Spirit, and *teach them* to do everything I have told you. I will be with you always, even until the end of the world.” From this biblical backdrop, Huntsville Bible College is *committed to train disciples for Christ*.

The founders of the College (The Mallard Creek Primitive Baptist Association) believed that an effective church required biblically educated leadership for the equipping of the saints for Christian ministry. To this end, they established a school for the teaching of the Bible. Today the Board of Directors, the President, administrative staff and faculty continue to build the College on this fundamental principle. We believe that a Bible college is a calling of God to be an instrument for His glory. We are convinced that a Bible college should embrace the demand Jesus places upon believers to make disciples of humankind.

We believe that those who teach in a Bible college should have experienced a process of spiritual transformation and accept the teaching position as a Christian ministry rather than an employed position.

We believe that the students of a Bible college should be committed Christians seeking a higher level of biblical/theological understanding for the purpose of fulfilling a call to serve by the most high God. These basic principles provide the foundation for the existence and future development of Huntsville Bible College.

Our Mission

Huntsville Bible College is an institution of biblical higher education that seeks to provide educational opportunities for:

1. The training of preachers.
2. The enhancement of pastoral ministry.
3. The fostering of spiritual growth and development.
4. The training of persons for Christian missions and evangelism.

5. The training of Christian education teachers, youth workers, and church leaders for local church congregations.

Goals and Objectives of the College

Huntsville Bible College exists for the purpose of educating Christian men and women to live according to biblical principles consistent with the will of God and to become effective communicators of the Gospel of Jesus Christ for the saving of the lost and the healing of the hurting. To assist in accomplishing its purpose, the College has established the following institutional goals:

- To provide a comprehensive educational system that includes the teaching of biblical and theological studies, general education that contributes to life-long learning, and professional studies related to Christian ministry.
- To provide an educational environment conducive to an effective teaching-learning process.
- To foster an educational climate that encourages students to think critically and to discuss freely their ideas, beliefs, and opinions with regard to matters of their education.
- To provide adequate educational resources through a library facility to enable students to achieve their educational goals.
- To encourage academic freedom on the part of instructors consistent with the policies established by the College Board of Directors.
- To provide educational opportunities for the Christian community through special courses, seminars, and workshops.
- To deliver educational services from a biblical perspective to its students and the community with a high degree of integrity appropriate to institutions of higher education.
- To provide educational programs to meet the general and specific needs of those whom it seeks to serve.

Institutional Learning Outcomes

In conjunction with its mission and institutional goals, the educational programs provided by the College are designed to enable its students to:

1. Communicate effectively in oral and written forms and comprehend complex ideas through reading and listening.
2. Develop spiritual transformation exhibited through Christian character and commitment to the work of Christ to the glory of God.
3. Develop skills for preparing and delivering life-changing sermons to contemporary audiences.

4. Develop leadership skills in pastoral ministry, Bible teaching, and in other ministries of local churches.
5. Acquire knowledge and develop an understanding necessary for engaging in Christian missions and evangelism.
6. Apply techniques of critical, logical, and analytical thinking to life's issues.
7. Develop a historical perspective of Christianity and the early church; acquire a knowledge of the arts, literature, and human behavior, and how they impact the Christian faith.
8. Develop comprehensive knowledge and understanding of the Bible and theology, and discover ways of applying them to life.
9. Use the tools of research to discover new information and to solve human problems.
10. Demonstrate knowledge and understanding of curriculum development and teaching techniques.
11. Develop social skills that exhibit love and respect for others irrespective of religious and cultural differences.
12. Acquire knowledge and develop understanding of the social and natural sciences.

A Statement of Faith

We at Huntsville Bible College believe and teach these biblical-theological truths:

There is only one God and the Trinity of the Godhead is the Father, Son and the Holy Spirit.

The Scriptures of the Old and New Testaments are the Word of God, and the only rule of faith and practice.

Man is born with a sinful nature and is inclined to be evil by choice, and cannot, spare himself, or save himself.

God so loved the world that He gave his only Begotten Son, that whosoever shall confess with the mouth the Lord Jesus, and shall believe in thine heart that God hath raised Him from the dead, shall be saved.

Believers are to be guided by the Holy Spirit through faith in the Lord Jesus Christ.

Faith is the gift of God and good works, the fruit of faith.
Those born again are justified in the sight of God alone by the righteousness of Jesus Christ imputed to them by faith.

God's plan for the present day disciple is to go and make disciples of all nations through the witness of every believer and to teach them to obey His commandments.

Accreditation Status

Huntsville Bible College holds initial accredited status at the undergraduate level with the Commission on Accreditation of the Association for Biblical Higher Education, 5850 T. G. Lee Blvd., Ste. 130, Orlando, Florida 32822, Ph. (407) 207-0808.

STUDENT LIFE

HBC considers student life a vital part of the educational process and seeks to provide opportunities for students to apply Christian principles and democratic ideals learned to life situations. This section contains information pertaining to student development.

New Students Orientation

An orientation program is conducted at the beginning of each semester to acquaint new students with the campus which include the library, fellow students, faculty and staff. The students are informed of the policies and procedures of the College and administrative details to help them thrive in a college environment.

Student Government Association (SGA)

The Student Government Association is a student organization run by students according to Constitution and bylaws approved by the student body. An executive committee composed of a president, vice president, secretary, treasurer, and one representative from each class governs the Association. It functions to sponsor student activities, generate school spirit, and present student views on school matters to the faculty and administration.

Social Activities

While HBC is not a resident campus and all of our students commute to class each day, we do encourage social fellowship among our students, faculty and staff. Various events include:

- Christmas Social
- Spring Outdoor Fellowship
- Graduation Reception
- Annual Golf Tournament

Spiritual Development

Campus Worship services are held three times each semester. These services offer the students, faculty and staff to join together in a time of worship and celebration. Campus Worship allows the students to participate in planning and implementing the worship services. Special guest speakers, choirs and singing groups are a regular part of our Campus Worship services.

Huntsville Bible College encourages all classes to begin and end with prayer or a brief period of meditation.

Ministry Formation Program: Practical Christian Service

This program encourages students to apply their learning in practical ministry situations throughout the city in various churches, rescue missions, shelters, food pantries and other points

of ministry throughout their college career at HBC. Students in the Certificate and Degree programs are required to sign up for two hours of Christian ministry per week as a way of developing their ministry skills and expanding their knowledge through experience.

The program is coordinated by a faculty member and supervised by church leaders and persons designated by the organizations where the student is involved in ministry. The details of the program are described in the Ministry Formation Manual published by the College.

Physically Challenged Students

The Huntsville Bible College campus adapts to students with mobility impairments. Modifications or adjustments will be made when necessary for otherwise qualified students, including but not limited to the following:

- Alternate methods of testing and evaluation.
- Change of physical accommodations.

Academic Advising and Student Counseling

The Academic Dean advises students with regard to course selection and course requirements. During registration, all students must have their courses approved by the dean before they are allowed to attend classes. This gives the dean opportunity to discuss course matters with each student. Students also receive counseling from faculty members who serve as part of the advisory team.

The College also has a counseling program to support the mission, goals, and objectives of the College. The program helps students with academic matters and personal problems that may interfere with their ability to achieve.

Learning Resources Center

The goal of the HBC Library is to support the mission of the college. The library provides resource materials of interest to the students, faculty, staff, and the religious community.

Books, periodicals, and other resources – such as pamphlets, booklets, maps, records, tapes, and DVD's are available in the Library.

Cooperation between the library and the faculty is essential for making adequate decisions regarding the acquisition of additional books, commentaries, Bibles, encyclopedias, maps, and other vital materials for the library. A current list of books and materials available for each course to be taught during a semester is provided for the faculty prior to the start of the term.

The Dean, the Director of Library Media, and the faculty help with the selection of instructional material based upon the needs, interests, and demands of the students and the faculty. The College has an agreement with Alabama A&M University to allow its students use of the University's library.

Computers are located in the Library for use by the students. These computers are provided to aid the students, faculty, and staff in attaining their learning and teaching goals.

The College provides a place to handle textbook sales. Books may be purchased during registration and at any other times from the Office of Student Services.

Student Conduct

HBC accepts only those persons who are professed to be Christians and are seriously seeking an education in Christian ministries. To assure each person the opportunity to pursue an education in a Christian environment, HBC has specific rules for governing behavior. These are described in the policies and procedures section of the student handbook.

FINANCIAL INFORMATION

This section contains basic information regarding tuition, fees, and financial assistance. Huntsville Bible College reserves the right to increase fees and other charges without prior notice.

Tuition and Fees

Application Fee (one time, non-refundable)	\$ 10.00
Registration/Library Fee (per semester)	\$ 35.00
Tuition (per credit semester hour)	\$130.00
Audit Fee (per audit semester hour)	\$ 90.00
Graduation Fee	\$ 75.00
Transcript Fee (after the first copy)	\$ 5.00

Payment at Registration

Payment of tuition and other fees are due at the time of registration. The only exceptions are mitigating circumstances approved by the Academic Dean. The limitation on exceptions based on these circumstances expires on the day before final exams. At this time, all tuition and fees must be paid in full. Students who have not paid their tuition and other fees will not receive grades, awards, or transcripts, until these fees are paid in full.

Explanation of Fees:

Application Fee. This is a fee that a student pays when submitting an application for admission (non-refundable).

Registration Fee. This is a fee that all students pay at the beginning of each semester when they register for classes. The funds are used for purchasing library books and instructional material and supplies to be used in the teaching-learning process.

Graduation Fee. This is a fee required of all graduating students receiving a certificate or a degree. These funds are used to pay the cost of items associated with graduation exercises (speakers, special music, printing of programs, and awards).

Transcript Fee. This is a fee a student pays for the cost of issuing transcripts, after the first free copy.

Refund Policy

It is anticipated that because of certain conditions, a student may find it necessary to withdraw from the college or to withdraw from a particular course before the end of the semester in which he/she has enrolled. When this occurs, HBC will refund tuition according to the schedule below. The official date of withdrawal will be the date the registrar receives notification (in writing) from the student.

Before the student attends any classes	100%
After the First week	%
After the Second week	50%
After the Third week	25%
After the fourth week	no refund

Scholarships

Huntsville Bible College provides limited scholarships for the students who may not be able to pay the full tuition, and exhibit the ability to complete a college program. To qualify, an applicant must provide a letter of recommendation from his/her pastor and must be enrolled in two or more courses. To remain on scholarship, the student must maintain a 2.5 grade point average or better.

A scholarship will be awarded for only one semester during the school year. Students requesting a scholarship should contact the Registrar in the Office of Student Services.

Veterans Aid

Financial assistance may be available to veterans of the armed services or their family members. Questions concerning eligibility should be directed to the Veterans Administration Office. Once eligibility has been established, it is the student's responsibility to notify the Registrar.

Federal Financial Aid

Huntsville Bible College participates in the federal student Pell Grant financial aid program. Federal Student Loans, Federal Family Education Loans, Direct Student Loans, Perkins Loans, Supplemental Educational Opportunity Grants and College Work-Study Programs are also available. Grants are usually awarded to undergraduate students with financial need. The financial aid officer at the College will gladly assist you with the necessary information to apply for a grant.

ACADEMIC INFORMATION

This section contains information about admissions and academic policies pertaining to the educational process.

ADMISSIONS

First-Time Students

Admission requirements are central to student success in any educational program. Student outcomes depend, to a large measure, on prior learning and the ability that the student brings to the program. In this context, Huntsville Bible College has an admission policy that caters to individuals who profess Christianity and exhibit the ability to profit from a biblical higher education program commensurate with the mission of the College. Applicants seeking admission to a degree program at HBC are required to have at least a high school education, substantiated by an official transcript or a GED Certificate.

Some applicants who exhibit a Christian character and have completed the 11th grade may be admitted to the College Certificate Program. The number of enrollees, however, is limited to five percent of the number of freshman admitted.

Pursuant to the needs of the Christian community, HBC offers special courses that do not lead to a regular certificate or a degree. In such cases, the educational requirements for students seeking admission to regular programs do not apply.

To pursue admission to the College, the applicant should follow the steps below:

1. Contact the College for an Admission Packet that contains all the information and forms needed to complete the application process, or
2. Apply online at www.hbc1.edu
3. Complete the forms and mail them with the materials required found in the Application Packet to the Registrar at Huntsville Bible College, 904 Oakwood Avenue, Huntsville, AL. 35811.

The Registrar will inform the applicant of the College's decision with regard to admission.

Transfer Students

Huntsville Bible College accepts students from other colleges and universities with similar admissions requirements and academic credits. To be admitted with transfer credits, HBC requires the following:

1. The student must be in good standing with the school last attended.

2. The student must have an official transcript from the school last attended sent to HBC.
3. The student must have a GPA of 2.00 or better.
4. The student's record must show academic progress commensurate with HBC's Academic Standard of Progress Policy.

To receive credits from other colleges and universities the student must request transcripts from each college or university previously attended. Official transcripts from these institutions must be sent directly to the Office of Admissions (HBC). The Registrar will determine the courses that are the equivalent of required courses at HBC acceptable for transfer credits. Transfer students must complete at least 30 hours at HBC to earn a bachelor's degree, 15 hours to earn an associate degree, and 9 hours to earn a bachelor of theology degree.

Transfer Credit and Admission Procedure

To enroll in Huntsville Bible College, the applicant should obtain an Application Packet from the Office of Student Services. The Application Packet contains all of the necessary information for enrolling. The Application Packet may be obtained by calling the Registrar in the Office of Student Services (256-539-0834) or by visiting the campus. The applicant should complete the forms in the Packet and submit them to:

The Registrar
Office of Student Services
Huntsville Bible College
904 Oakwood Avenue
Huntsville, AL 35811

Special Students

Students in this category are those persons who do not wish to pursue a Bible college program, but desire to take a course or several courses to satisfy their individual interest or need. Those who meet the general requirements for the certificate program are admitted and may receive college credits for courses completed. Those who do not meet the general requirements for the certificate program may be allowed to audit courses, depending upon course requirements and the order in which the course appears in the catalog.

Academic Year and Semester Hours

An academic year at HBC consists of two semesters, fall and spring. Each semester consists of 16 weeks. One semester hour is equal to fifty minutes of instruction per week. Most classes consist of three semester hours.

ACADEMIC REQUIREMENTS

Class Standing

Class standing denotes the level of a student's achievement toward the completion of a standard four-year curriculum. Thus, students are classified according to the number of semester hours successfully completed according to the table below:

Freshman	0-33 hours
Sophomore	34-63 hours
Junior	65-95 hours
Senior	96-127 hours

Grades and Quality Points

All students are encouraged to achieve the maximum of their potentials. Student achievement is reported as grades earned in a course of study. The instructors give grades at the end of each semester. They are reported to the Office of Student Services and are mailed to students at their current mailing address.

Grades and quality points are earned and recorded according to the following scale:

Grades	Quality Points
A 90-100	4.00
B 80-89	3.00
C 70-79	2.00
D 60-69	1.00
F Below 60	0.00
I = Incomplete	
WP = Withdraw Passing	
WF = Withdraw Failing	

Note: The parents or guardians who provide financial support for students reserve the right to receive a copy of the student grades.

Incompletes

An "I" is a grade assigned to a student who has not completed all of the requirements of a course at the time the semester ends. It is a temporary grade that requires recalculation of the student's progress with regard to the course objectives. It allows the student opportunity to receive a higher grade by completing an additional piece of work by the end of the next semester. If the work is not completed by the end of the following semester, the instructor must give the student a grade based on work completed during the semester in which the course was taken. An "I" should not be given as a final grade.

Withdrawal Passing/Failing

“WP” is a grade assigned when a student withdraws from a class after the add-drop period. It indicates that the student was passing at the time of withdrawal.

“WF” is a grade assigned when a student withdraws from a class after the add-drop period. It indicates that the student was failing at the time of withdrawal.

Add/Drop Period

The add-drop period will be the first two meetings of the class. During this period a student may add or drop a course without penalty. No grade will be assigned if a course is dropped during this period.

Academic Standard of Satisfactory Progress Policy

All students are expected to maintain satisfactory academic progress toward completion of a certificate or a degree within a reasonable period of time. Satisfactory academic progress status will be determined at the end of each semester. The measure of satisfactory academic progress is based on the number of hours the student attempts at Huntsville Bible College and the grade point average (GPA) as indicated below:

1. 12–21 credit hours attempted at HBC, minimum required cumulative GPA of 1.50
2. 22-33 credit hours attempted at HBC, minimum required cumulative GPA of 1.75
3. 34 credit hours attempted at HBC, minimum required cumulative GPA of 2.0.

In order to maintain satisfactory academic progress toward completion of a certificate or degree, the student must successfully complete a minimum of 67 percent of all credit hours attempted at HBC. Hours attempted include non-credit courses, dropped courses, withdrawals, and incomplete courses. This assessment begins when a student has attempted 12 credit hours at Huntsville Bible College.

Assessment of Learning Outcomes

Huntsville Bible College maintains a process of assessing student learning outcomes to determine the effectiveness of the teaching-learning process. The process includes the involvement of the faculty, students, and staff persons. Assessment results are used in program planning for academic enhancement.

Repeating a Course

A student may be allowed to repeat a course for which he or she received a failing grade. If the student passes the course repeated, only that grade will be used for GPA calculations.

A student will be allowed to repeat a course only once. The course repeated will be considered as hours attempted and the credit hours will be considered when determining student satisfactory academic progress.

Academic Probation

When a student's semester GPA falls below 2.0, the student will be placed on academic probation for the next semester. The student's GPA for the following semester must be 2.0 or better. If it is not, the student will be suspended from the College, but may be allowed to return after one semester. When a student returns after a period of probationary suspension, he or she must acquire a GPA of 2.0 by the end of the semester in order to remain in school.

New students may be accepted on academic probation if their previous academic history is unsatisfactory. They will also have one semester to raise their semester GPA to 2.00 or above. If they do not, they may be suspended but may return after one semester with the approval of the Academic Dean for readmission to the program.

Course Loads

The normal course load for a student is six credit hours per semester. A student may take up to twelve hours with the approval of the Academic Dean.

Course Schedules

Most of the courses at Huntsville Bible College are three credit hour courses that meet once per week for a period of two hours and thirty minutes for 16 weeks (per semester). There are no two credit hour courses in any of the programs offered by HBC. There are a few one credit hour courses that meet for two hours once per week for seven to eight weeks.

Class Attendance

Students are required to attend classes regularly, as scheduled. However, due to mitigating circumstances, a student may find it necessary to be absent from a class. In such cases, one (1) absence per credit hour is permissible. If a student misses more hours than these, he/she has to have permission from the Academic Dean to continue in this course.

Withdrawal from the College

Any student who wishes to withdraw from HBC must get approval from the Academic Dean. Classes missed by students who drop without approval from the dean will be treated as absences and a grade of "F" will be assigned for each course in which the student was enrolled before unofficial withdrawal.

Graduation

A student will receive a degree or certificate when the following conditions are met:

1. All required courses are completed.
2. All fees and tuition are paid.
3. The student has a 2.00 GPA or higher.
4. Graduation fees have been paid.
5. Present at graduation exercises.

Transcripts

The Registrar maintains a permanent record of the courses a student has attempted, along with grades, distinctions, suspensions, dismissals, and certificates or degrees conferred.

With the written request of the student, the Registrar will release transcripts to other parties, such as other colleges, universities or employers. The official transcripts will be mailed directly to the requested entity.

The Registrar will release the first transcript at no charge to the student. After that there will be a charge per transcript as indicated in the schedule of fees and tuition. The Registrar will release a transcript only when students have met their financial obligation to the college. Requests for transcripts must include the names and addresses of the parties to whom they should be sent, along with the appropriate fee, social security number, current address, phone number, and personal signature.

EDUCATIONAL PROGRAMS

This section contains information about the educational programs. HBC offers a certificate in Biblical Studies, three associate degrees, and four baccalaureate degrees. Curriculums include courses in biblical/theological studies, general education, and professional studies.

The Certificate of Biblical Studies

The certificate program teaches the fundamentals of the Bible and church related information to assist local churches with their ministry. The program also offers students a wealth of Bible knowledge to enhance spiritual transformation and a close walk with God. The program requires 33 credit hours of course work for completion. The curriculum provides a Bible-based education for students who may not wish to pursue a Bible college degree.

General Objectives

Students who complete this program will be equipped in a manner in which they will be able to:

1. Demonstrate a basic knowledge of the Bible
2. Exhibit a fundamental understanding of Christian doctrine.
3. Demonstrate knowledge of church history and current administrative principles and practices.
4. Exhibit a biblical worldview.
5. Demonstrate proper use of the basic tools of written communication.

Course Requirements for Certificate of Biblical Studies (33 Credit Hours)

BL 101	Bible Insights	3
OT 101	Old Testament Survey	3
NT 101	New Testament Survey	3
EG 101	Communication Skills	3
EG 201	Public Speaking	3
CE 231	Spiritual Formation	3
HY 201	Church History	3
TH 201	Christian Doctrine	3
	Electives	9
Total Hours		33

The Associate of Arts Degree

The Associate of Art degree program is designed to equip students for ministry in pastoral services, missions and evangelism, and Christian education. The program requires 63 credit hours of course work for graduation. The program offers three options: (1) the Associate of Arts in Pastoral Ministry, (2) the Associate of Arts in Mission and Evangelism, and (3) the Associate of Arts in Christian Education. The curriculum includes a core cluster of courses equivalent to 48 credit hours. Included in the curriculum are courses in biblical studies, general education, and professional studies. To complete the degree requirements, the student must take an additional 15 credit hours in one of the options.

General Objectives

Upon completion of these courses of study, the student will be able to:

- 1) Demonstrate a knowledge and understanding of the Bible and an appreciation for its content and authority as the inerrant Word of God.
- 2) Apply biblical truths and theological principles and concepts to the solution of human problems for the betterment of human life and to the glory of God.

- 3) Display an understanding of world events from a historical perspective, which shaped the development of Christian religion.
- 4) Demonstrate effective use of the tools of communication in oral and written forms.
- 5) Exhibit preaching skills in sermon preparation and delivery.
- 6) Exhibit a working knowledge of techniques and methods of Bible teaching.
- 7) Demonstrate knowledge of human behavior with regard to how they respond to psychological and sociological issues, events, and conditions that impact human decisions.

**Required Courses
(48 Credit Hours)**

Biblical/Theological Studies

Course No.	Course Title	Credits
BL 101	Bible Insights	3
NT 101	New Testament Survey	3
NT 112	Life and Teaching of Jesus	3
OT 101	Old Testament Survey	3
TH 201	Christian Doctrine	3
	Electives	3
Total Hours		18

General Education

EG 101	Communication Skills I	3
EG 112	Communication Skills II	3
HY 101	World History I	3
HY 201	Church History	3
MH 101	Basic Mathematics	3
PY 201	General Psychology	3
Total Hours		18

Professional Studies

BL 201	Biblical Interpretation	3
CE 101	Educational Ministries of the Church	3
MI 201	Evangelism That Saves	3
PS 321	Christian Worship	3
Total Hours		12

Total Core Curriculum **48**

Mission and Evangelism Option (15 Credit Hours)

Specific Objectives

Students who choose this option will be able to demonstrate achievement of the general objectives listed under the core cluster and will also be able to:

1. Demonstrate knowledge and understanding of the role of missions and evangelism in the Christian Church and in the world at large.
2. Demonstrate effective use of the tools of evangelism to bring salvation to the lost.
3. Exhibit a passion for persons in need of the basic necessities of life and a genuine love for people.

Course Requirements

	Core Curriculum	48
HY 302	World History II	3
MI 211	History of Missions	3
MI 302	World Missions	3
MI 311	Mission Practicum	3
MI 412	History of Minority Mission (Mission in the Black Church)	3
Total Hours		63

Christian Education Option (15 Credit Hours)

Specific Objectives

Students who choose this option will be able to demonstrate the achievement of the general objectives listed under the core cluster and will also be able to:

1. Develop a Christian education curriculum that can be used in a local church.
2. Demonstrate appropriate techniques for teaching Bible and Bible related content.
3. Exhibit a knowledge and understanding of the significant role of Christian education in the life of the Christian Church.

Course Requirements

	Core Curriculum	48
CE 231	Spiritual Formation	3
CE 301	Techniques of Teaching Sunday School	3
CE 401	Curriculum Development	3
CE 412	Christian Education for all Ages	3
HY 302	World History II	3
Total Hours		63

Pastoral Ministry Option (15 Credit Hours)

Specific Objectives

Students who choose this option will be able to demonstrate achievement of the general objectives listed under the core cluster and will also be able to:

1. Prepare and deliver various types of sermons for different occasions.
2. Demonstrate a knowledge and understanding of the principles and techniques of church growth, church administration, and church organization and management.
3. Exhibit knowledge and understanding of the duties and responsibilities that is generally required of a pastor.
4. Demonstrate an understanding of the principles and techniques of effective leadership and apply them to the operation of the ministries of the church.

Course Requirements

	Core Curriculum	48
CC 301	Christian Counseling	3
PR 102	Homiletics I	3
PS 301	Church Leadership	3
PS 312	Church Organization and Management	3
PS 442	Church Planting/Growth	3
Total Hours		63

The Bachelor of Arts Degree

The Bachelor of Arts degree program is designed to equip students for ministry in pastoral services, Christian education, and missions and evangelism. The program requires 127 credit hours for graduation. The program offers three options: (1) the Bachelor of Arts in Pastoral Ministry, (2) the Bachelor of Arts in Mission and Evangelism, and (3) the Bachelor of Arts in Christian Education. The curriculum includes a core cluster of course equivalent to 97 credit hours. These courses are required of all students seeking the degree. To complete the degree requirements, the student must complete an additional 30 credit hours of course work in one of the options. The program includes courses in biblical/theological studies, general education, and professional studies.

General Objectives

Upon completion of these courses, the student will be able to:

1. Display critical thinking, analytical reasoning, a comprehensive knowledge of the English language, and the ability to communicate effectively.
2. Demonstrate a knowledge and understanding of world history and its application to the Christian life and ministry.
3. Demonstrate an understanding of the nature of human beings and how they respond to life's situations and conditions.

4. Demonstrate knowledge and understanding of the Bible and communicate God's Word to persons of different origin, culture, and ethnic backgrounds.
5. Demonstrate knowledge and understanding of principles, concepts, and practices relative to church administration, organization, and management.
6. Defend the Christian faith amidst different emerging beliefs and practices in today's society.
7. Display knowledge, understanding and usage of the tools of Christian teaching and curriculum development.
8. Demonstrate usage of the tools of evangelism, and exhibit a spirit of love for the lost and the needy.

**Required Courses
(97 Credit Hours)**

Biblical /Theological Studies

Course No.	Course Title	Credits
NT 101	New Testament Survey	3
NT 201	The Synoptic Gospels	3
NT 221	Acts of the Apostles	3
NT 312	Corinthians Correspondence	3
NT 421	General Epistles	3
NT 432	Revelation	3
OT 101	Old Testament Survey	3
OT 301	Old Testament Books of Poetry	3
OT 312	Minor Prophets	3
OT 321	Major Prophets	3
TH 201	Christian Doctrine	3
TH 402	Systematic Theology	3
TH 411	Contemporary Christian Thought	3
Total Hours		39

General Education

EG 101	Communication Skills I	3
EG 112	Communication Skills II	3
EG 302	Advanced Composition	3
HY 101	World History I	3
HY 201	Church History	3
HY 302	World History II	3
MH 101	Basic Mathematics	3
PE 100	Physical Fitness	1
PH 101	Christian Ethics	3
PH 301	Introduction to Philosophy	3
PH 312	Philosophy	3
PY 201	General Psychology	3
SO 301	Sociology	3
Total Hours		37

Professional Studies

BL 201	Biblical Interpretation	3
CE 101	Educational Ministries of the Church	3
MI 201	Evangelism That Saves	3
MN 201	Church Administration	3
MN 402	Management of Church Finances	3
PS 301	Church Leadership	3
PS 402	Introduction to Christian Ministries	3
Total Hours		21

Mission and Evangelism Option (30 Credit Hours)

Specific Objectives

Students who choose this option will be able to demonstrate achievement of the general objectives listed under the core cluster and will also be able to:

1. Demonstrate knowledge and understanding of the role of missions and evangelism in the Christian and in the world at large.
2. Exhibit knowledge and understanding of the principles and practices of evangelistic missions.
3. Exhibit a passion for the needy.
4. Demonstrate knowledge of the role of women in missions and exhibit an attitude of appreciation for the work they are doing to depict the work of Christ.
5. Exercise comprehensive knowledge and understanding of historical world events and world religions, and how they impact missions and evangelism in our world.
6. Develop a missions program for a local church.
7. Form a team and go out into the local community and share the Word of the Gospel of Christ to some lost persons.

Course Requirements

	Core Curriculum	97
HY 401	World Religions	3
MI 211	History of Mission	3
MI 302	World Missions	3
MI 311	Mission Practicum	3
MI 322	Women in Missions	3
MI 401	Cultural Anthropology	3
MI 412	History of Minority Mission (Mission in the Black Church)	3
	Electives	9
Total Hours		127

Christian Education Option (30 Credit Hours)

Specific Objectives

Students who choose this option will be able to demonstrate achievement of the general objectives listed under the core cluster and will also be able to:

1. Develop a Christian education curriculum for a small church.
2. Demonstrate appropriate techniques for teaching Bible content.
3. Exhibit a knowledge and understanding of the role of Christian education in the life of the Christian Church.
4. Exhibit knowledge and understanding of the teaching-learning process.
5. Demonstrate an understanding of the application of the principles of learning in the teaching-learning process.
6. Demonstrate an understanding of the principles and techniques of church administration and apply them in the operation of a Christian education program.
7. Evaluate the educational program of a local church.

Course Requirements

	Core Curriculum	97
CE 101	Educational Ministries of the Church	3
CE 301	Techniques of Teaching Sunday School	3
CE 401	Curriculum Development	3
CE 412	Christian Education for all Ages	3
CE 421	Administration of Christian Education	3
EG 201	Public Speaking	3
PS 312	Church Organization and Management	3
	Electives	9
Total Hours		127

Pastoral Ministry Option (30 Credit Hours)

Specific Objectives

Students who choose this option will be able to demonstrate achievement of the general objectives listed under the core cluster and will also be able to:

1. Prepare and deliver various types of sermons for different occasions.
2. Provide marriage and family counseling of a spiritual nature as a function of pastoral care ministry.
3. Design a youth ministry program appropriate for the use of a local church.
4. Demonstrate a knowledge and understanding of the principles and techniques of church growth, church organization and management, and church planting.
5. Exhibit knowledge of world religions and an understanding of their comparison with the Christian religion in the Western civilization.

Course Requirements

	Core Curriculum	97
CE 312	Teaching Methods and Techniques	3
HY 401	World Religions	3
MN 212	Fundamentals of Youth Ministry	3
CC 312	Marriage and Family Counseling	3
PR 102	Homiletics I	3
PR 201	Homiletics II	3
PR 311	Advanced Preaching	3
PS 312	Church Org. and Mgt.	3
PS 442	Church Planting/Growth	3
PS 411	Pastoral Care	3
Total Hours		127

The Bachelor of Theology Degree

The Bachelor of Theology degree requires 36 credit hours for graduation and is offered to those students who have an earned bachelor's degree from an accredited college or university. Aside from the regular course work, these students are required to write a thesis under the supervision of an instructor.

The program provides a source of spiritual enrichment as well as profession competence. The content curriculum embraces the philosophy, purpose, and ideology of higher education. The program includes a biblical component equivalent to 9 semester hours, 21 hours of theology, 6 hours of research, and 3 hours of church related study.

Bachelor of Theology Degree (36 Credit Hours)

Objectives

Upon completion of this program the student will be able to:

1. Demonstrate extensive knowledge and understanding of biblical Scriptures, and theological principles and concepts that shape the Christian faith.
2. Exhibit the ability to use the tools of research by writing a research paper or a thesis.
3. Demonstrate the will and ability to share Christ with others through words and deeds.
4. Demonstrate the achievement of a biblical worldview.

Course Requirements

Bible

Course No.	Course Title	Credits
BL 201	Biblical Interpretation	3
OT 101	Old Testament Survey	3
NT 101	New Testament Survey	3
Total Hours		9

Theology

TH 201	Christian Doctrine	3
TH 311	Old Testament Theology	3
TH 402	Systematic Theology	6
TH 411	Contemporary Christian Thought	3
TH 502	New Testament Theology	3
TH 512	Contemporary Black Liberation Theology	3
Total Hours		21

Church Related

MI 201	Evangelism That Saves	3
Total Hours		3

Research

TR 501	Research and Report Writing	3
Total Hours		3

TOTAL **36**

COURSE DESCRIPTIONS

The courses are identified by a two-letter prefix, followed by three digits. The letter prefix indicates the field of study to which the course belongs. The first digit indicates the sequence or order in which the course appears in the curriculum with regard to the level of difficulty (1 – freshman, 2 – sophomore, 3 – junior, 4 – senior, and 5 – B. Th. degree students). The second digit distinguishes courses with the same letter prefix. The third digit indicates the semester in which the course will normally be offered.

The letter prefixes before the course numbers have the following meanings:

BL	Biblical Languages	OT	Old Testament
BU	Business	PE	Physical Education
CC	Christian Counseling	PH	Philosophy
CE	Christian Education	PR	Preaching
CF	Church Finance Management	PS	Pastoral Studies
CT	Computer Technology	PY	Psychology
EG	English (Communication Skills)	SC	Science
HY	History	SO	Sociology
MH	Basic Mathematics	SH	Social & Human Services
MI	Missions	SP	Special Classes
MN	Ministry Service	TH	Theology
MU	Music	TR	Thesis Research
NT	New Testament		

BL 101 Bible Insights (3)

This course introduces the student to the history, concepts, principles, and terminology found in the Bible. These elements will be taught in relationship to the student's understanding of the Bible and his/her perception of God. It is an in-depth study of how the books of the Bible were assembled and preserved for the Church and also focuses on inspiration, composition, canonicity, transmission and translation of the Scriptures.

BL 201 Biblical Interpretation (3)

This course introduces the student to the basic principles and methods of biblical interpretation and resource materials that aid in the study of the Bible.

BL 301 Bible Characters of the Old and New Testaments (3)

This course provides a study of the characters of the Old and New Testaments with regard to their personalities and their contributions to the Bible.

BL 312 Women of the Bible (3)

This course is a study of the women of the Bible and their contributions that impacted the course of human destiny. Their personalities and their works will be emphasized.

BL 401 Introduction to Biblical Languages (3)

This course introduces the Hebrew/Greek language for Scripture interpretation. Involved in this study are the Greek and Hebrew alphabets, grammatical terms and the study of Greek/Hebrew writings.

BL 502 Greek Exegesis (3)

A study of the grammar and method used to exegete the Scripture. Exegesis of selected passages of Scripture with emphasis on the use of proper exegetical methods will be a part of the course.

BL 511 Hebrew Exegesis (3)

A study of the grammar and method used to exegete the Scripture. Exegesis of selected passages of Scripture with emphasis on the use of proper exegetical methods will be a part of the course.

BU 101 Business Law (3)

This course teaches the legal principles which apply to normal business transactions. Contracts, labor-management responsibilities, property, insurance, partnerships and corporations, wills and trusts, and torts and business crimes are discussed.

BU 112 Introduction to Government Contracting (3)

This course introduces the aspect of management science concerned with federal contracting and examination of the role of the government contracting officer in the acquisition process. Emphasis is given to considering pricing practices and theories and to assessing the government's procedures and methods of evaluating pricing and costing activity. The content provides insight into the variety of administrative matters that arise during the life of a contract. Attention is given to a consideration of the rights and responsibilities of the government and contractor.

BU 201 Medical Records and Management (3)

This course is designed to provide an awareness of the responsibilities and opportunities of professional support personnel in a medical environment through classroom instruction. Emphasis is on medical terminology, the production of appropriate forms and reports, and the importance of office procedures and practices.

CC 301 Christian Counseling (3)

This course is an introduction to counseling and the counseling process from a Biblical perspective. The course is designed to help ministers in the practical situations they encounter.

CC 312 Marriage and Family Counseling (3)

This course teaches the biblical foundations of marriage. It discusses male and female roles and problems that arise in marriage, suggesting methods for dealing with these problems, and suggested guidelines for building a successful home.

CC 402 Grief Counseling (3)

This course is an encyclopedia on every conceivable form of grief. It identifies various kinds of grief and the feelings often connected with grief. It serves as a guide to help know how and when to share your concern as one responds to these people in their particular grief.

CC 411 Job Search Counseling (3)

This course is designed for those in the counseling ministry to assist those looking for jobs as well as those students who need the practical skills of looking for a job. It includes an understanding of career counseling theory, the various population groups who may need counseling, and administering and understanding various self-assessment inventories for effective job placement. The course will also include various practical skills for the student such as the use of the internet, writing a good resume, designing a career portfolio, and effective interview skills.

CE 101 Educational Ministries of the Church (3)

This course discusses the ministries of the church and the equipping of the congregation for ministry pursuant to the mission of the church.

CE 202 Christian Education of Children (3)

A study of the age-level characteristics and needs of children, teaching methods and activities that are effective with children, and curriculum content for structuring an effective Christian education program in a local church.

CE 211 Christian Education of Youth (3)

This course is designed for those who work with today's youth. Emphasis is placed on the culture and behavior of today's youth, their attitudes and their faith. Developing a strong youth ministry in the local church will be a primary focus.

CE 222 Christian Education of Adults (3)

This course provides a study of the behavior of adults, their learning styles, and their life stages with regard to their needs for Christian education. Some attention will be given to curriculum development and material and methods of teaching adults.

CE 231 Spiritual Formation (3)

This course examines the biblical, theological and sociological foundations of spiritual formation from a variety of backgrounds and perspectives. Included are the classical disciplines – prayer, Bible study, worship, serving and meditation – as well as the Spirit-filled life, Exchanged Life, and Holistic models. The primary focus will be on Biblical transformation of the individual over the course of a lifetime to become more like Jesus Christ.

CE 301 Techniques of Teaching Sunday School (3)

This course is designed to train Sunday school teachers in the basic fundamentals of teaching Bible classes. Principles of learning, preparing instruction, and teaching methods will be the major focus.

CE 312 Teaching Methods and Techniques (3)

This course teaches the methods and techniques of teaching Christian education in the local church. Emphasis will be placed on learning styles and student outcomes.

CE 401 Curriculum Development (3)

This course teaches the principles and techniques for developing Christian education curriculum. The course includes instruction in formulating program objectives, selecting and developing teaching content, and conducting needs assessments.

CE 412 Christian Education of All Ages (3)

This course teaches the principles and techniques of developing Christian education programs for all ages. Emphasis will be placed on programs for area churches.

CE 421 Administration of Christian Education (3)

A study of administrative principles, practices, and techniques as applied to organization and management of programs of Christian education.

CT 101 Introduction to Computers

This course is an introduction to the use of computers and information processing.

Topics covered will include: computer history, input/output, processing, data storage, application and system software, and the impact of computers on society. Hands-on experience with MS Operating Systems, word processing, spreadsheets, database software, and the Internet.

CT 111 Microsoft Office Suite

The student will learn how to operate the four programs in MS Office Suite: Word [a word processing program]; Excel [a spreadsheet and database program]; PowerPoint [a program for audio/visual presentations]; and Access [database program]. The student will learn the various functions of these programs in order to create documents, spreadsheets, powerful presentations and databases for important records.

CT 122 Networks I

Local area network hardware and software will be demonstrated. Data communication protocols will be examined, and students are required to develop projects which demonstrate concepts such as file transfer and messaging. Popular Internet programming/scripting languages and formats such as HTML and Java are discussed as well.

CT 131 Quick Books (3)

This course teaches the use of a business accounting software that creates invoices, pays bills, track expenses, etc.

EG 101 English/Communications Skills I (3)

An introductory course presenting principles and methods in standard grammar and usage of spoken and written English. It introduces the writing process and requires the writing of paragraphs and essays.

EG 112 English/Communications Skills II (3)

A writing course that includes instruction and practice in writing essays, research papers, and various reports. The course also emphasizes various styles of writing to enhance the student's ability to communicate more effectively through written communication.

EG 201 Public Speaking (3)

This course is designed to help students discover the true meaning of communication and how it affects them. The training focuses on the skills required for public speaking, structuring a presentation, building credibility, and using proper presentation skills.

EG 302 Advanced Composition (3)

PREREQUISITE: Successful completion of EG 102. Advanced Composition provides instruction and practice in the writing of formal essays. Additionally, this course provides instruction in the development of analytical and critical reading skills in the composition process.

EG 402 World Literature (3)

This course is a study of the works of selected renowned writers from the Renaissance period to the present. Special emphasis is placed on the literary, cultural, historical, and philosophical forces that shaped the lives of these writers and their works.

HY 101 World History I(3)

This course traces the development of civilization from the earliest records of humanity to the sixteenth century.

HY 201 Church History (3)

A review of the Christian church from the close of the New Testament period to the present. Emphasis will be placed on the relationship of the church to society and major personalities involved in leading the church.

HY 302 World History II (3)

This course provides a continuation of World History 101. In addition, it presents a survey of events, traditions, and practices of western civilization from the sixteenth century to the present time.

HY 401 World Religions (3)

This course discusses the founding, history, and teachings of tribal animism, Islam, Hinduism, Buddhism, and other religions.

HY 412 History of Israel (3)

This course studies the history of Israel, God's people from a Biblical perspective. Their religion, their journeys, their downfall, and their trust in God will be stressed in relationship to the Christian faith. Their restoration prior to the coming of Jesus Christ as well as their recent restoration in 1948 will be covered from a Biblical perspective.

HY 421 History of Christian Thought (3)

A study of significant men and movements in the history of Christian thought to the Reformation. Particular attention will be given to the contributions of Augustine, Aquinas, Luther, and Calvin with emphasis on the way in which they illuminated perennial theological problems.

MH 101 Basic Mathematics (3)

This course discusses the fundamental principles and procedures of mathematics and introduces algebraic concepts and methods of problem solving. Emphasis will also be placed on number concepts, measurements, sets, and problem-solving techniques to induce analytical thinking.

MI 201 Evangelism That Saves (3)

This course teaches meaningful communicative techniques and procedures for understanding and implementing important principles and concepts of evangelism for church growth and spiritual development.

MI 211 History of Missions (3)

A study of the mission of the Church in the world. The theological basis of Christian missions, history of the spread of Christianity from the biblical period to the present, with particular emphasis on important events associated with Christian missions.

MI 302 World Missions (3)

This course introduces the student to basic operational procedures and practices in missionary work. The student will also study the theology, history, trends, and problems associated with world missions.

MI 311 Mission Practicum (3)

An internship course for students practicing missionary work under the supervision of an experienced missionary or a church pastor for a six-week period.

MI 322 Women in Missions (3)

This course discusses the role of women in the missionary work of the church. It presents a historical perspective of women in missions, the obstacles and opportunities they encounter in the field, and the living conditions they experience in foreign countries.

MI 401 Cultural Anthropology (3)

A study of the basic principles of cultural anthropology and its missionary and theological implications. The cultural role of the individual in society will also be examined.

MI 412 History of Minority Missions (3)

A study of the Black experience in American History, tracing the common experiences of Black Americans in the Black church to the work of Christian missions in America.

MN 101 Ministry of Deacons (3)

This course explores the biblical qualifications for deacons and their responsibility to Jesus Christ and the Church. Christian doctrine, church policy, and pastoral care will be highly emphasized.

MN 112 Women's Ministry (3)

This course explores some of the critical issues, problems, and concerns of today's women engaged in Christian ministry in certain denominations with traditional views with regard to

women in leadership positions in the church. The course will also present a biblical view of women in Christian ministry.

MN 121 Praise and Worship (3)

This course explores the definitions and concepts of praise and worship, describes the purpose of worship, and offers a guide to leading and planning a worship service.

MN 201 Church Administration (3)

A study of the organizational management, ministries and programs of the local church, the duties of officers and staff managers; program goals and promotion methods; the pastor's administrative functions; and problems relating to communication, motivation and interpersonal relationships.

MN 212 Fundamentals of Youth Ministry (3)

This course is designed for the training of youth ministers. It teaches the biblical concepts and principles of youth ministry, pastoral responsibilities, skill in working with adolescents, program planning, leadership, and group dynamics. Emphasis will be placed on ministry skills for reaching unchurched adolescents.

MN 221 Fundamentals of Children's Ministry (3)

This course teaches biblical approaches to children's ministry in regard to organizational structures, recruiting and training volunteers, student leadership, monthly and yearly program planning, publicity, and budgeting. Emphasis will be placed on children's ministry in a small church.

MN 301 Church Practicum

This course is designed to provide real life learning in various areas of church ministry for junior and senior level students. Learning will take place in a local church setting under the direction of a church leader assigned by the church pastor. The student will have the option of participating in several ministries or in a particular ministry relative to his/her program of study.

MN 402 Management of Church Finances (3)

This course teaches the principles of financial management as it applies to the church. Emphasis is placed on biblical stewardship and techniques of managing church finances. This course also includes instructions on church taxes and IRS requirements.

MN 411 Introduction to Urban Ministry (3)

An introductory study of the origins, challenges, and perspectives of urban ministry that fosters a theological attitude that embraces a practical approach to the Gospel of Jesus Christ for urban areas. The course examines the nature of urban ministry and its basic principles and practices from a spiritual perspective. Helping those in need is the central theme that runs throughout the course.

MN 422 Redefining Church Ministry for the 21st Century (3)

This course redefines the traditional church ministry models in the context of changing times and the changing needs of people in a multicultural world. Why people change, why the church must change, and the mission of the church are the major issues that will be discussed in this course.

MU 101 Introduction to Church Music (3)

A study of the origin and liturgical use of selected Psalms with focus on form and content. The importance of these Psalms as a reflection of Israel's worship life and the significance of their role in our worship will be strongly emphasized.

MU 112 Church Music II (3)

This course is a continuation of Music 101 with greater emphasis on choir music, the use of musical instruments, and music for special occasions.

NT 101 New Testament Survey (3)

This course introduces the history, literature, and theology of the New Testament. Attention will be given to the mission and message of Jesus, the formation of the gospel tradition, the Jewish and Hellenistic background of the early church, the life and letters of Paul and other New Testament writings.

NT 112 The Life and Teachings of Jesus (3)

An exegetical study of the person of Christ as depicted in the Gospels, making use of the methods of both grammatical and historical exegesis. Attention is given to background study, the interpretation of the teachings and acts of Jesus, and the application of these truths in a modern society.

NT 201 The Synoptic Gospels (3)

A study of the Gospels of Matthew, Mark, and Luke, their background, and their message about Jesus Christ. The course looks at each Gospel both separately and together in a synoptic order.

NT 212 The Gospel of John (3)

This course explores the Gospel of John with regard to his message and claim that Jesus Christ is the Incarnate Son of God. It brings to light the theological concepts that John explains through the life and ministry of Jesus. Emphasis will be placed on the spiritual significance of the seven sign miracles that Jesus performed as recorded by John. The course explains the divine relationship between Jesus the Son and God the Father from a biblical perspective.

NT 221 Acts of the Apostles (3)

An in-depth study of the book of Acts. The course discusses some of the struggles the disciples faced as they tried to obey the commands of Jesus, the coming of the Holy Spirit, Paul's conversion, and his missionary journeys.

NT 301 Romans (3)

An analytical study of Paul's letter to the church at Rome. Paul's understanding of the Law of Moses, human sin, and how God accepts us by virtue of our faith in Jesus Christ will be central to the course.

NT 312 Corinthian Correspondence (3)

A study of Paul's letters to the Church at Corinth. Instructions concerning church problems and practical issues in the life of the church will be viewed in terms of contemporary church problems.

NT 321 Prison Epistles (3)

A study of Ephesians, Philippians, Colossians, and Philemon as to their purpose, emphasis, and application. Important teachings concerning the Church and the character and conduct of Christians will be stressed. The homiletical importance and use of these letters will also be addressed.

NT 401 Pastoral Epistles (3)

A study of the Epistles to Timothy and Titus with emphasis on the qualifications and responsibilities of church leaders.

NT 412 Hebrews (3)

A study of the book of Hebrews noting its essential unity with the Old Testament and its fulfillment in the New Testament ministry of Christ.

NT 421 General Epistles (3)

An in-depth study of James, I & II Peter, I, II, and III epistles of John, and Jude. The focus will be on practical Christian teaching for application in the life of the believer for today, also particular preaching themes will be discussed.

NT 432 Revelation (3)

An analytical study of this apocalyptic book of the New Testament as to its eschatological content concerning Israel, the Gentiles, and the Church. Emphasis will also be placed on the text, audience, date, occasion of writing, and nature of apocalyptic literature.

OT 101 Old Testament Survey (3)

This course is a study of the history, literature, geography, and Theo-philosophical concepts presented in the Old Testament. The course reveals God's unfolding plan of redemption and His involvement in the lives of His people.

OT 201 The Pentateuch (3)

A study of the first five books of the Old Testament. Special attention is given to the problems of the Israelites and the laws that God established among the people.

OT 301 Old Testament Books of Poetry (3)

This course is designed to study the books of Job, Psalms, Proverbs, Ecclesiastes and Song of Solomon. Emphasis will be placed on the applications for preaching and teaching.

OT 312 Minor Prophets (3)

A study of the twelve Minor Prophets with emphasis on their spiritual messages, historical background, theological content, and contemporary homiletical significance.

OT 321 Major Prophets (3)

A study of the Old Testament Major Prophets: Isaiah, Jeremiah, Ezekiel, and Daniel with regard to their messages from God to the people, the people's response, and God's reaction.

OT 332 Isaiah (3)

This course presents an exegetical study of the prophet Isaiah with special emphasis on the Messianic texts, devotional material, and preaching and teaching values. Such critical issues as dates and authorship will also be stressed.

OT 341 Jeremiah and Ezekiel (3)

This course is a study of the two Major Prophets, Jeremiah and Ezekiel. Their call, background, personal experiences, geographical and political settings, prophetic warnings, and God's promises of future blessings for Israel are stressed.

OT 402 First and Second Kings (3)

This course discusses the major events and personalities described in the books of First and Second Kings. Significant issues and theological themes will be highly emphasized.

OT 411 Daniel (3)

This course focuses on the background, message, and prophetic significance of the book of Daniel. Emphasis will be placed on the historical setting, analyzing its structure, and evaluating key critical, literary, historical, and theological issues.

PE 100 Physical Education – Fitness (1)

This course is a study of good health habits that promote physical fitness. Proper exercising, weigh control, and cardiovascular endurance will be emphasized.

PH 101 Christian Ethics (3)

The first half of this course contrasts Christian ethics with speculative ethical systems and seeks to construct a Christian theology of the moral life. In the second half, application to this Christian moral theology is made to social existence and issues.

PH 301 Introduction to Philosophy (3)

This course introduces the student to basic concepts of philosophy. Ideas that are pertinent to understanding the world, and contribute to ethical decision-making and problem solving will be discussed.

PH 312 Philosophy (3)

This course focuses on logic and reasoning, in the main. However, such topics as ethics, and society, right and wrong, good and bad, and rights and responsibilities will also be discussed.

PR 102 Homiletics I (3)

A study of the fundamental elements of sermon preparation and delivery techniques. Using the appropriate steps, the student will prepare and deliver a typical sermon.

PR 201 Homiletics II (3)

PREREQUISITE is PR 112, HOMILETICS I. A more in-depth study of the composition, construction and delivery of the biblical sermon based on the Holy Scriptures. Sermon types, pulpit mannerisms, and preaching styles will also be emphasized.

PR 302 Preaching Aids (3)

This course introduces the student of the 21st century to the vast amount of preaching aids available to today's preachers on the internet and in Christian bookstores. Sermon outlines, professional manuscripts, lectionaries, Bible commentaries, Bible concordances, Bible dictionaries, CD's and DVD's are available for preachers and students of sermon preparation.

PR 311 Advanced Preaching (3)

This course teaches the elements of preaching including explanation, application, and argument. The course also includes a study of significant preachers and their sermons. Enhancing the student's content and performance levels will be emphasized.

PR 322 Preaching for Special Occasions (3)

This course focuses on sermon preparation and delivery techniques for preaching on special occasions such as special days, revivals, funerals, church anniversaries, dedications, ordinations, and installation of church officials. Emphasis will be placed on the African-American tradition.

PS 201 Evangelism (3)

This course is a study of methods and techniques of leading lost persons to Christ. It is designed to equip the Christian worker for personal evangelism and for training others in evangelism. Some field training is also included in the course.

PS 301 Church Leadership (3)

This course teaches a biblical view of church leadership followed by a study of the many skills needed by church leaders and the challenges that they face.

PS 312 Church Organization and Management (3)

This course teaches the principles and procedures for planning, organizing, staffing, directing, and evaluating the resources of the church from a management perspective. The course offers a systematic approach to church organization and management.

PS 321 Christian Worship (3)

This course teaches the purpose, forms, meaning, and the historical orientation of Christian worship in a corporate setting. Special attention will be given to the theological concepts of the various forms of worship practiced by different denominations.

PS 402 Introduction to Christian Ministries (3)

This course provides an overview of the various ministries in the local church with regard to organization, functions, programs, and congregational involvement. Special attention will be given to the relationships between the various ministries and the mission of the church.

PS 411 Pastoral Care (3)

This course teaches the biblical fundamentals of shepherding the flock. It deals with love, caring, building relationships, trust, counseling, and helping to serve the needs of those who hurt. Caring skills and leadership will also be emphasized.

PS 422 Field Education in Pastoral Ministry I (3)

A cooperative education course that provides an opportunity for a student to practice his/her gift in a local church under the supervision of a local pastor.

PS 431 Field Education in Pastoral Ministry II (3)

This course is an extension of PS 462. It provides opportunity for a student to gain additional experience in pastoral ministry in a local church.

PS 442 Church Planting/Growth (3)

This course discusses biblical and contemporary principles and methods of church growth and church planting. The importance of mission statements, goals, objectives, and long-range planning will be emphasized. Included in the course also are discussion topics on church administration and organization relative to church growth and planting.

PY 201 General Psychology (3)

This course is a survey of human behavior with emphasis upon psychological processes. This course includes the biological bases for behavior, thinking, emotion, motivation, and the nature and development of personality. Special emphasis is given to integrating modern psychology and theory in the light of Scriptural principles for use in Christian ministry.

SC 102 General Science (3)

This course introduces students to environmental factors that influence living things, positively and negatively. Emphasis will be placed on genetics, evolution, and ecology of higher organisms.

SH 101 Social and Human Services (3)

This course provides an overview of the field of social and human services and the benefits it renders to the wellbeing of humankind. Promoting social change, problem solving in human relationships and the empowerment and liberation of people to enhance eradication of unfavorable conditions will be taught. Community-related issues such as child protection, services for the elderly, Medicaid, parenting-skills, and the availability of services to the poor will be emphasized.

SO 301 Sociology (3)

This course introduces the student to terminology, concepts, and theories pertaining to human behavior. Social issues pertaining to the church, marriage and family, and community relations will also be discussed.

SP 100 Principles and Methods of Teaching Christian Education (1)

This course deals with the principles and methods of teaching Christian education in the local church. It is a mini version of CE 351 *Techniques of Teaching Sunday School*.

SP 200 Ministry to Women (1)

This course explores some of the critical issues and concerns of many of today's women. Marital relationships, sexuality, divorce, parenting, and many others will be discussed in this course. The role of women in Christian ministry will also be discussed.

SP 300 Child Care Ministry (1)

In this course the student will study local, state, and federal regulations governing child care facilities. The course also covers stages of child development, parenting skills, childcare skills, administering medications, food types and food preparation.

SP 400 Purpose Driven Preaching (1)

This course is designed to assist the preacher in developing life-changing sermons. It focuses on the essentials of sermon preparation and delivery techniques that appeal to the concerns and conditions of the hearers with regard to their needs.

SP 500 Life Changing Preaching (1)

Developing sermon objectives and delivery strategies for preaching life-changing sermons are the basic components of this course. Making the sermon life-changing is the central theme that runs throughout this course of study.

TH 201 Christian Doctrine (3)

A study of the major theological ideas of the Old and New Testaments. The course presents a biblical worldview from a historical perspective. Bibliology, anthropology, Christology, pneumatology, soteriology, ecclesiology, and eschatology are some of the doctrines that will be discussed.

TH 302 Survey of Baptist Doctrine (3)

A study of the major theological ideas of both the Old Testament and the New Testament. It approaches the Bible historically and personally in a way that constructs a biblical worldview. Doctrines such as epistemology, soteriology, Christology, and ecclesiology will be discussed.

TH 311 Old Testament Theology (3)

A survey of the Old Testament view of God, man, history, sin, and salvation. Consideration will be given to the problems of constructing an Old Testament theology with a review of recent attempts.

TH 402 Systematic Theology (3)

A systematic study of the principal theological doctrines of the Christian faith. Discussions will include the doctrines of revelation, inspiration, the Trinity, the doctrine of election, redemption, and eschatology.

TH 411 Contemporary Christian Thought (3)

A survey of the major problems involved in the contemporary attempt to define the nature and meaning of the Christian faith. Movements to be considered include Protestant Orthodoxy, Liberalism, Neo-orthodoxy, Evangelicalism, and other post-liberal trends. Attention will be given to the writings of the Princeton School, Schleiermacher, Tillich, Bultmann, Barth,

Brunner, Richard and Reinhold Niebuhr, Bonhoeffer, Carl Henry, G.C. Berkouwer, and H. Thielicke.

TH 502 New Testament Theology (3)

This course teaches the fundamental doctrines of the Christian faith. The theological foundations for teaching, preaching, and providing leadership in the local church will also be discussed.

TH 512 Liberation Theology (3)

An in-depth study of major Black thinkers in America, particularly the thoughts of James Cone and Martin Luther King, Jr. Attention will also be given to other liberation theologians: Third World theology and other writers who address human oppression in the light of biblical teaching.

TH 521 Theological Studies Seminar (3)

This course discusses current trends and issues in the field of biblical-theological studies. The study is for seniors preparing for either a church vocation career or for graduate training. Each student, in consultation with the instructor, will select, investigate, and present to the seminar papers on topics of current significance.

TH 532 The Holy Spirit (3)

This course is a study of the person and the doctrine of the Holy Spirit with reference to Jesus Christ and the doctrine of salvation. The doctrine of salvation which covers regeneration, justification, adoption, sanctification, and deliverance of the believer will be stressed.

TR 501 Research and Report Writing (3)

This course teaches the methods and techniques of research and the fundamentals of report writing.

TR 512 Guided Research (3)

This course is a follow-up to TR 501. Under the supervision of a faculty advisor, the student selects a subject in his/her area of concentration and writes a research paper.

PERSONNEL

Board of Directors

Dr. Geraldine Tibbs	Huntsville, Alabama	Education
Rev. Larry Lockett	Huntsville, Alabama	Pastor
Mrs. Bobbie P. Hyder	Huntsville, Alabama	Education (Retired)
Mrs. Elizabeth Martin	Huntsville, Alabama	Banking
Mr. Ronnie J. Davis	Huntsville, Alabama	Federal Civil Service
Mrs. Rita Eady	Huntsville, Alabama	Attorney
Mr. Barney Heyward	Huntsville, Alabama	Banking
Dr. Kay Miller	Madison, Alabama	Education (Retired)
Mr. Bobby T. Petty, Sr	Huntsville, Alabama	Education (Retired)
Mr. Bobby McDonald	Huntsville, Alabama	Accounting
Rev. Timothy Rainey	Huntsville, Alabama	Pastor
Mr. William Reeves	Huntsville, Alabama	Federal Civil Service
Rev. Elijah Weatherspoon	Birmingham, Alabama	Pastor

Administration and Staff

President	Dr. John Clay
Dean of Academics/Instruction	Dr. Willie T. Brown
Chief Student Personnel Officer	Rev. Jermaine Turner
Registrar Assistant	Mrs. Patricia Shaw
Financial Officer	Ms. Jackie Robinson
Financial Aid Officer	Rev. Doris Lacey
Development Officer	Earla Lockhart
Student Services/Staff Support	Ms. Linda Fletcher
Librarian	Mrs. Kathryn Neal
Director of Library Media	Ms. Victoria Onuoha
Library Assistant	Ms. Bettye Nobles
Events Coordinator	Ms. Belinda Hardin

Faculty

David L. Faylor, *Christian Education, Bible*

B. A. University of Miami

B.Th. Huntsville Bible College

M.S. Troy State University

Graduate Studies: Alabama A&M University, Toccoa Falls College

EXPERIENCE: Pastor with the Assemblies of God, Adjunct Faculty at Calhoun Community College

Sylvia S. Flakes, *Mathematics*

B.S., Alabama A.&M. University

M.S., Alabama A.&M. University

EXPERIENCE: College Professor of Mathematics

Brenda J. Furlow, *Bible, Theology*

B. S., Athens State College

M. Div., Beeson Divinity School-Samford University

D. Min. United Theological Seminary

Graduate Studies: Alabama A&M University

EXPERIENCE: Staff Minister, Progressive Union Missionary Baptist Church

Rosetta Glasper, *Communications*

B. A., Rockford College

M.A. University of Alabama

EXPERIENCE: Assistant Professor, Alabama A & M University

Doris Hall, *Church Music*

B.M. Ed., Louisiana State University

M.M.Ed., Louisiana State University

Ed.S., Alabama A&M University

Ed.D., Nova Southeastern University

Ph.D., Wiltshire University

D. Music, Wiltshire University

EXPERIENCE: Assistant Professor of Music

Earl Johnson, *Bible*

B.A., Alabama A&M University

M.Div., Beeson Divinity School, Samford University

D. Min., Southern Baptist Theological Seminary

EXPERIENCE: Pastor, Christ Community Church

Earla S. Lockhart, *Bible*

B.S. Athens State College

B.Th., Huntsville Baptist Institute

EXPERIENCE: Staff Minister, First Missionary Baptist Church

Wayne P. Snodgrass, *Pastoral Ministry*

B.A., Alabama A & M University

M. Div., Southern Baptist Theological Seminary

D. Min., United Theological Seminary

Graduate Studies: Alabama A.&M. University

EXPERIENCE: Pastor, Progressive Union Missionary Baptist Church

Mitchell M. Walker, *Homiletics, Bible*

B. A., Bethel College

M. Div., Louisville Presbyterian Theological Seminary

D. Min., Columbia Theological Seminary

EXPERIENCE: Pastor, Church Street Cumberland Presbyterian Church in America

Bessie Whitaker, *Theology*

B.S., Southern University

M.S., Tuskegee University

M.Th., Fuller Theological Seminary

D. Th., Newburgh Theological Seminary and College of the Bible

EXPERIENCE: Information Technology Engineer

Jothan F. White, *Homiletics*

B.A., American Baptist College

M. Div., Beeson School of Divinity-Samford University

D. Min., Southern Baptist Theological Seminary

EXPERIENCE: Pastor, David Temple Missionary Baptist Church

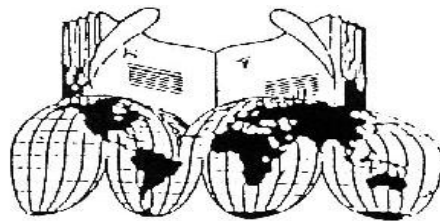
Derrick P. Whitlow, I, *World History, Bible*

B.A., Martin University

M.A., Andrews University

EXPERIENCE: Pastor

HBC



“Go to the people of all nations and make them my disciples....and teach them to do everything I have told you.”

—Matthew 28:19-20

STATEMENT OF NONDISCRIMINATION

Huntsville Bible College admits students without regard to race, color, gender, and national or ethnic origin. While free discussion of beliefs and ideas are encouraged, staff, faculty members, and students will respect the convictions of others and will not engage in any form of coercive behavior.